



Ergonomic Equipment Procurement Guide

After an ergonomic assessment is completed, there may be recommendations for the procurement and/or use of tools and equipment that align with best practices in office ergonomics.

In accordance with the University of Saskatchewan [Furniture Policy](#), furniture shall be procured through the Facilities Management Division (FMD). FMD will also provide and install articulating keyboard arms and trays.

Although most ergonomic equipment can be procured from your choice of vendor, experience shows that some vendors are able to meet ergonomic needs better than others. The University of Saskatchewan Campus Computer Store, ErgoDirect, and Ergo Canada are vendors that are commonly used.

Please use Table 1 and Table 2 as a reference for examples of the different types of equipment and furniture that may be recommended during an ergonomic assessment.

Table 1: Examples of Ergonomic Equipment

Numeric Keypad	Task Lighting
Free Standing Inline Document Holder	Inline Attached Document Holder
Monitor Arm	Rocking Footrest or Rocking Footrest
Monitor Riser	Foot Rest
Palm Rest or Palm Rest	Anti-Fatigue Mat
Keyboard Palm Rest	Spinal Back and Neck Support
Laptop Desk	Compact Keyboard
Laptop Stand	Wireless Mouse
CPU Stand	Pencil Mouse

*Note: Articulating Keyboard Arm and Tray – Contact FMD for installation of a standardized unit.

Table 2: Examples of Ergonomic Furniture

Desktop Sit Stand	Sit Stand Workstation
Dual Monitor Desktop Sit Stand	Single Monitor Desktop Sit Stand

*Note: Office Chairs and other furniture – Contact FMD for procurement