

Site Specific Training Record

This written document is proof that _____ (enter trainee name) has read, understood, and trained in the following procedures/ standards operating procedures (SOPs) (list each procedure or SOP in space below):

NOTE: Once training is documented, keep record on file.

Name of Trainee (PRINT)

Name of Trainee (SIGNATURE)

Date

Supervisor/Trainer (PRINT)

Supervisor/Trainer (SIGNATURE)

Date